**MOHITE CONSULTANCY SERVICES**

**(GSTIN:** 27ABDFM3622N1Z2)

78, Shivshakti Sangh, New Sambhaji Nagar, Near Karnatak School, Ghatla, Chembur, Mumbai -400071.

**Website** : MohiteTax.in **E-mail** : admin@MohiteTax.in **Mobile** : 9619156719

24th May, 2018

To,

The In Charge,

Asst. Engineer (Admin),

Office of the Addl. Director General (engg.) (WZ),

All India Radio & Doordarshan,

**Sub: Quotation for extension of Services for E-filing of TDS (Income tax) Returns of AIR, Mumbai for the financial year 2018-19**

Respected Sir,

With reference to the captioned subject, we hereby submit our quotation for extension of our current agreement for filing TDS returns of AIR, Mumbai.

We hereby quote our Fee as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No.** | **Description of the Job** | **Quantity** | **Rates (in Rs.)** |
| 1. | FOR SALARY (24Q)  Preparing and Filing of 4 Returns for TDS deductions on salary. To issue Form 16- PART B along with TRACES form 16 – PART A on the basis of data provided by AIR. | Up to 250 records per month | Per Quarter  Rs. 1250/-  (Rs. One Thousand Two Hundred and FiftyOnly) |
| 2. | FOR OTHER THAN SALARY (26Q)  Preparing and Filing of 4 Returns for TDS deductions on vendor payments. To issue Form 16A on the basis of data provided by AIR | Up to 700 records per month | Per Quarter  Rs. 1250/-  (Rs. One Thousand Two Hundred and Fifty Only) |
| 3 | FOR QUERIES RAISED BY IT DEPT  Attending to queries raised by Income Tax Department related to current year as well as previous years. | **Refer Note 1** | Per Quarter  Rs. 1250/-  (Rs. One Thousand Two Hundred and Fifty Only) |
| 4 | CHECKING OF EMPLOYEE’S IT CALCULATION  Checking of IT calculation of employees as per relevant provisions of IT rules in force | As and when required during the tenure of the contract | Per Quarter  Rs. 1250/-  (Rs. One Thousand Two Hundred and Fifty Only) |
|  | **Total** |  | **Rs. 5000/- per quarter i.e. Rs. 20,000/- per year** |

***Note 1: Replies to notices/letters received from Income Tax Department is included in the quoted price. However, any revision of TDS returns prior to FY 2017-18 will be chargeable @ Rs. 500 per quarter (up to 10 deductee rows) and @ Rs. 1000 per quarter (more than 10deductee rows).***

**# The above fees are exclusive of any government taxes and levies.**

We would be glad to have a meeting to discuss the scope of services mentioned above.

Our Registration details are as follows:

|  |  |
| --- | --- |
| Name of the Bidder | M/s Mohite Consultancy Services |
| Address | 78, Shivshakti Sangh, New Sambhaji Nagar, Near Karnatak School, Ghatla, Chembur, Mumbai – 400071 |
| Contact No. | 9619156719/ 9594410423 |
| Email I.D. | admin@mohitetax.in |
| PAN | ABDFM3622N |
| GSTIN | 27ABDFM3622N1Z2 |

Thanking you,

**For M/s Mohite Consultancy Services**

**Tushar Mohite**

**Managing Partner**